

# HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Council Meeting of Harrietsham Parish Council will be held on **Wednesday 30<sup>th</sup> September 2015** in the Booth Hall at **7.30pm**. Plans will be available for inspection from 7.15pm

*Amanda Broadhurst, Parish Clerk*

## Public Discussion

Urgent items on the agenda. Reports by the Police and the Rural Warden.

## AGENDA

### 1. Present

### 2. Apologies for absence

### 3. Minutes of the last meeting

Parish Council Meeting - 29<sup>th</sup> July

### 4. Declaration of Interests

- Changes to the Register of Interests
- Declarations of Pecuniary Interest
- Requests for Dispensation

### 5. Planning

#### 5.1 Planning Decisions - Outstanding with MBC

MA/09/0450 - Mill House, Fairbourne Lane

Listed buildings consent for the erection of a single storey rear extension to provide a conservatory and lobby area and relocation of existing internal staircase to original position.

*HPC Recommendation: **Approval***

MA/11/1393 - Station Yard, Station Road

An application for discharge of conditions relating to MA/08/0497 (Change if use of existing tram shed to light industrial (B1) with first floor extension and new roof and erection of two light industrial (B1) units) being details of condition 3 - boundary treatments and condition 4 - landscaping

*HPC Recommendation: **Refusal***

MA/12/1783 - Oaklea, Forstal Lane

Change of use of land involving the stationing of a mobile home to create a separate residential use to provide care for the occupant of Oaklea

*HPC Recommendation: **Approval, Subject to Conditions***

TA/0204/13 - 6 Friars Close, Pilgrims Retreat, Hogbarn Lane

Tree Preservation Order application: TPO No.10 of 2003: an application for consent to remove secondary branch of 1 lower limb of 1No. Oak and to reduce 1 branch by one third of 1No. Oak where overhanging adjacent caravan, and to remove dead wood from both trees

*HPC Recommendation: **No objection***

TA/0219/13 - 5 Abbots Way, Pilgrims Retreat, Hogbarn Lane

Tree Preservation Order application: TPO No.10 of 2003: an application for consent to cut back crown of 1No. Oak to give a clearnace of 2m over the adjacent caravan

*HPC Recommendation: **No objection***

TA/0220/13 - 18 Knights Walk, Pilgrims Retreat, Hogbarn Lane

Tree Preservation Order application: TPO No.10 of 2003: an application for consent to cut back 3 branches to a length of 1m and 1 branch to a length of 2m of 1No. Beech

*HPC Recommendation: **No objection***

TA/0221/13 - 6 Miller Close, Pilgrims Retreat, Hogbarn Lane

Tree Preservation Order application: TPO No.10 of 2003: an application for consent to cut back branches of 1No. Oak to clear adjacent caravan by 1.5m

*HPC Recommendation: **No objection***

14/500696/AMRCON/KAAL - Oakland Place, Greenway Forstal

Remove conditions 1 and 2 of MA/07/2332 (change of use of agricultural land to residential for gypsy family and stationing of one mobile and one touring caravan) with a condition which reads "The site shall not be occupied by any persons other than gypsies and travellers" as defined in Annex 1 of Planning Policy for Traveller Sites (Department for communities and local guidance). Vary condition 3 to allow no more than 4 caravans (2 static and 2 touring caravans) to be stationed on the sites at anytime

*HPC Recommendation: **Refusal***

15/504805/FULL - Fairbourne Manor Farm, Fairbourne Lane

Conversion of the barn into a dwelling (Renewal of MA/12/0798)

*HPC Recommendation: **Approval***

15/504811/LBC - Fairbourne Manor Farm, Fairbourne Lane

Conversion of the barn into a dwelling (Renewal of MA/12/0818)

*HPC Recommendation: **Approval***

15/505704/FULL - Resparva, Ashford Road

Replacement of existing property with a new two storey detached house and erection of double garage

*HPC Recommendation: Approval*

15/506591/FULL - Midgate Lodge, Stede Hill

Erection of two storey rear extension with light lantern, single storey side extension and front porch

*HPC Recommendation: Approval*

15/506757/FULL - Holm Mill House, Holm Mill Lane

Demolition of single storey side extension and replacement with two storey side extension with dormer window

*HPC Recommendation: Approval*

15/506764/LBC - Holm Mill House, Holm Mill Lane

An application for listed building consent for the demolition of single storey side extension and replacement with two storey side extension with dormer window

*HPC Recommendation: Approval*

## 5.2 Planning Decisions - Granted by MBC

15/504815/TPO - 6 The Hampshires

TPO application to reduce and reshape by 35% - 1 no. Ash and 1 no. Sycamore

15/504479/FULL - Casamia, Ashford Road

Conversion of internal garage into room with en-suite

15/503323/FULL - Fairbourne Manor Stables, Fairbourne Lane

Erection of building to provide ancillary storage and facilities

## 5.3 Recommendations from the Planning Committee

- Development of a new Neighbourhood Plan (Option 3 of report)
- Production of a Village Design Policy

## 6. Communications

6.1 Update on Communications Strategy

6.2 Recommendations from the Communications Committee

## 7. Environmental

7.1 Recommendations from the Environmental Committee

- Removal of Apple Tree in Woodlands Walk

7.2 Other environmental issues

## 8. Finance

### Balance at bank

Current account	(as at 31 <sup>st</sup> August 2015)	£ 2,500.00
Business Reserve Account	(as at 31 <sup>st</sup> August 2015)	£92,106.50

### Unpaid invoices

Medical Centre rent - September	£1,804.16
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### Other Finance Matters

- Income and Expenditure spreadsheets to date - attached
- Minutes of F&GP - September 2015 - To approve

## 8.1 Recommendations from the F&GP Committee

- That the Council consider the VHT invoices, once confirmation of the Trust's position is received, with a view to paying the following historical invoices:  
Office rent            Friday Coffee Morning            Playscheme  
Big Lunch            Big Gig
- That F&GP and the Youth Provision Committee be given delegated authority to settle final terms with the VHT with regard to:  
Remix            Film Club            Ground Rent  
(together with any of the others above not approved).
- That the Council acknowledges the impact if the VHT wish to charge increased fees for the Coffee Morning, and to charge hall hire fees for Parish Council meetings, both from September onwards.
- Authority to obtain valuation for Teers Meadow
- Change of broadband/telephone supplier - report of RFO

## 8.2 Requirements for Grant Applications - Cllr Przystupa

## 9. Highways

9.1 Change of Councillor on Committee - *Clerk*

**10. Youth Provisions**

**10.1** Remix

**10.2** Playscheme

**11. The Glebe Field - *Cllr T Sams***

**12. Lenham Parish Council - *Cllr Dean***

**13. Representative for the Village Hall Trust - *Clerk***

**14. Creation of a Register of Village Volunteers - *Cllr Chinnery***

**15. Invitation for the Mayor to attend January meeting - *Clerk***

**16. Parish Council Meeting Venue - *Cllr Przystupa***

**17. Charity Committee Outstanding Work - *Cllr Morris***

**18. Joint Parish Group Membership - *Clerk***

**19. Correspondence**

**20. Future Events**

**21. Items for Future Consideration**

**22. Date of next meeting - Wednesday 28<sup>th</sup> October at 7.30pm, in the Booth Hall**