

# HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on **Wednesday 31<sup>st</sup> January 2024** in the **Booth Hall** at **7.30pm**

*Amanda Broadhurst*  
**Mrs A Broadhurst**  
**Parish Clerk**

Public Discussion

## AGENDA

1. Present
2. Apologies for absence  
*Cllr T Sams*
3. Minutes of the October Parish Council Meeting  
Parish Council Meeting 25<sup>th</sup> October 2023
4. Minutes of the last meeting  
Parish Council Meeting 29<sup>th</sup> November 2023
5. Declaration of Interests
  - Changes to the Register of Interests
  - Declarations of Pecuniary Interest
  - Requests for Dispensation

## 6. Planning

### 6.1 Planning Decisions - Outstanding with MBC

23/504443/FULL - Land at Oakland Place, Greenway Forstal

Stationing of 2no. static caravans for Gypsy and Traveller use

*HPC Recommendation: **Refusal***

23/505367/FULL - Bedfont Scientific, Unit 5 Station Yard, Station Road

Section 73 - Application for Minor Amendment to approved plans condition 2 (Plan layout and external appearance of proposed building altered to improve design and better suit applicant's needs) pursuant to 22/505761/FULL (Erection of two-storey industrial unit, comprising of office space, storage and showroom, with associated parking)

*HPC Recommendation: **No Objection***

23/505469/FULL - Bellevue, Ashford Road

Demolition of existing conservatory and erection of a single storey rear extension

*HPC Recommendation: **No Objection***

23/505627/FULL - Fairbourne Manor, Fairbourne Lane

Demolition of 4no. outbuildings and erection of 1no. single storey detached outbuilding and 1no. detached garage

*HPC Recommendation: **No Objection***

23/505632/FULL - Fairbourne Manor, Fairbourne Lane

Demolition of 4no. Outbuildings. Conversion of barn into 1no. Dwelling, creation of balcony, insertion of a mezzanine gallery, erection of an access bridge and external alterations. Erection of 1no. four bay detached garage and creation of new access (Amended Scheme 22/501018/FULL)

*HPC Recommendation: **No Objection***

23/505633/LBC - Fairbourne Manor, Fairbourne Lane

Listed Buildings Consent for demolition of 4no. Outbuildings. Conversion of barn into 1no. Dwelling, creation of balcony, insertion of a mezzanine gallery, erection of an access bridge and external alterations. Erection of 1no. four bay detached garage and creation of new access (Amended Scheme 22/501146/LBC)

*HPC Recommendation: **No Objection***

### 6.2 Planning Decisions - Applications Approved

23/504725/REM - The Rectory, Church Road

Approval of Reserved Matters (Appearance, Landscaping and Scale being sought) for the retention of existing dwelling and erection of 4no. dwellings, with associated refuse and cycle storage, parking, landscaping and biodiversity enhancements, pursuant to Outline application 21/505816/OUT allowed on appeal.

### 6.3 Planning Decisions - Applications Refused

23/504452/OUT - Highways, Ashford Road

Outline application (with all matters reserved except access) for the erection of 1no. dwelling, including demolition of existing outbuilding and erection of car barn

23/504003 - 27 Chippendayle Drive

Proposed rear and side extension, extending garden and relocating the fence

23/505158/TPOA - Whistler Manor, Pilgrims Lakes

TPO Notification: T1 - Large Sycamore tree next to the lake to be reduced in height to leave the tree at a height of approx 15m. Crown to be reduced by 5m from all around the tree to reduce the overall canopy, aiming to reduce spread to approx. 10m.

### 6.4 Other Planning Matters

- Licensing Application for a Fish & Chip Van at the Village Hall (1 day a week)

## 7. Environmental

7.1 Minutes of the Environmental Meeting held 22<sup>nd</sup> January 2024

7.2 Recommendations from the Environmental Committee:

- To Engage Brogdale to Survey & Prune the Community Orchard (£400)
- To Consider a Proposal to Remove the Bollard Padlock Box on the Glebe Field
- To Freeze the Annual Allotment Rental Fee for 2024-2025
- To Continue with the 'Best Kept Allotment' Award

### 7.3 Other Environmental Matters

- Play Area Repair - *Clerk*
- Spring Litter Pick - *Cllr J Sams*

## 8. Finance

### Balance at bank

Current account	(as at 29th December 2023)	£ 2,500.00
Business Reserve Account	(as at 29th December 2023)	£189,260.11
Nationwide Business Saver	(as at 29th December 2023)	£ 86,098.95

### Unpaid invoices

None

8.1 Income & Expenditure Spreadsheets

8.2 Minutes of the F&GP Meeting held 9<sup>th</sup> November 2023

8.3 Outstanding Recommendations from the November F&GP Meeting:

- **Grants & Donations:**  
Harrietsham in Bloom - £100  
Harrietsham Fish Scheme - £1,000

8.4 Minutes of the F&GP Meeting held 11<sup>th</sup> January 2024

8.5 Recommendations from the F&GP Committee:

- To Publish Draft Minutes after the Meeting, Once Checked by Councillors
- That the Precept for 2024/25 be set at £107.24 per Band D Property, generating a Precept of £147,723 (increase of £11.77 per Band D Property)

### 8.6 Other Financial Matters

- To Confirm that the Bank Balances have been Checked since the January F&GP Meeting - RFO
- Approval for RFO to Open Investment/Deposit Accounts with one of more of the following: - RFO  
CCLA, Unity Trust Bank, Skipton Building Society, Cambridge Building Society

9. Highways - To receive a report - *Highways Group*

10. Update on Santa's Grotto - *Cllr Griffiths*

11. 80<sup>th</sup> Anniversary of D-Day/Big Lunch - *Cllrs T Sams & Griffiths*

12. Village Hall Trust Representative - *Clerk*

13. Renewal of Annual Subscription to CPRE - *Clerk*

14. Request to Use the Glebe Field for a Fun Fair - *Clerk*

15. Annual Parish Meeting - *Clerk*

**16. Future Events**

**17. Items for Future Consideration** (*Completed form to be submitted to Clerk prior to meeting*)

**18. Date of Next Meeting** - Wednesday 28<sup>th</sup> February 2024 at 7.30pm in the Booth Hall