

# HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Council Meeting of Harrietsham Parish Council will be held on **Wednesday 29<sup>th</sup> July 2015** in the Booth Hall at 7.30pm. Plans will be available for inspection from 7.15pm

*Amanda Broadhurst, Parish Clerk*

## Public Discussion

Urgent items on the agenda. Reports by the Police and the Rural Warden.

## AGENDA

### 1. Present

### 2. Apologies for absence

### 3. Minutes of the last meeting

Parish Council Meeting - 24<sup>th</sup> June

### 4. Declaration of Interests

- Changes to the Register of Interests
- Declarations of Pecuniary Interest
- Requests for Dispensation

### 5. Planning

#### 5.1 Planning Decisions - Outstanding with MBC

MA/09/0450 - Mill House, Fairbourne Lane

Listed buildings consent for the erection of a single storey rear extension to provide a conservatory and lobby area and relocation of existing internal staircase to original position.

*HPC Recommendation: Approval*

MA/11/1393 - Station Yard, Station Road

An application for discharge of conditions relating to MA/08/0497 (Change if use of existing tram shed to light industrial (B1) with first floor extension and new roof and erection of two light industrial (B1) units) being details of condition 3 - boundary treatments and condition 4 - landscaping

*HPC Recommendation: Refusal*

MA/12/1783 - Oaklea, Forstal Lane

Change of use of land involving the stationing of a mobile home to create a separate residential use to provide care for the occupant of Oaklea

*HPC Recommendation: Approval, Subject to Conditions*

TA/0204/13 - 6 Friars Close, Pilgrims Retreat, Hogbarn Lane

Tree Preservation Order application: TPO No.10 of 2003: an application for consent to remove secondary branch of 1 lower limb of 1No. Oak and to reduce 1 branch by one third of 1No. Oak where overhanging adjacent caravan, and to remove dead wood from both trees

*HPC Recommendation: No objection*

TA/0219/13 - 5 Abbots Way, Pilgrims Retreat, Hogbarn Lane

Tree Preservation Order application: TPO No.10 of 2003: an application for consent to cut back crown of 1No. Oak to give a clearnace of 2m over the adjacent caravan

*HPC Recommendation: No objection*

TA/0220/13 - 18 Knights Walk, Pilgrims Retreat, Hogbarn Lane

Tree Preservation Order application: TPO No.10 of 2003: an application for consent to cut back 3 branches to a length of 1m and 1 branch to a length of 2m of 1No. Beech

*HPC Recommendation: No objection*

TA/0221/13 - 6 Miller Close, Pilgrims Retreat, Hogbarn Lane

Tree Preservation Order application: TPO No.10 of 2003: an application for consent to cut back branches of 1No. Oak to clear adjacent caravan by 1.5m

*HPC Recommendation: No objection*

14/500696/AMRCON/KAAL - Oakland Place, Greenway Forstal

Remove conditions 1 and 2 of MA/07/2332 (change of use of agricultural land to residential for gypsy family and stationing of one mobile and one touring caravan) with a condition which reads "The site shall not be occupied by any persons other than gypsies and travellers" as defined in Annex 1 of Planning Policy for Traveller Sites (Department for communities and local guidance). Vary condition 3 to allow no more than 4 caravans (2 static and 2 touring caravans) to be stationed on the sites at anytime

*HPC Recommendation: Refusal*

15/503323/FULL - Fairbourne Manor Stables, Fairbourne Lane

Erection of building to provide ancillary storage and facilities

*HPC Recommendation: Refusal*

15/504815/TPO - 6 The Hampshires

TPO application to reduce and reshape by 35% - 1 no. Ash and 1 no. Sycamore

*HPC Recommendation: Approval*

15/504479/FULL - Casamia, Ashford Road  
Conversion of internal garage into room with en-suite

*HPC Recommendation: Approval*

15/504805/FULL – Fairbourne Manor Farm, Fairbourne Lane  
Conversion of the barn into a dwelling (Renewal of MA/12/0798)

*HPC Recommendation: Approval*

15/504811/LBC – Fairbourne Manor Farm, Fairbourne Lane  
Conversion of the barn into a dwelling (Renewal of MA/12/0818)

*HPC Recommendation: Approval*

## 5.2 Planning Decisions - Granted by MBC

15/502517/FULL - Mid Kent Roofing Yard, Forstal Lane

New office unit

15/503032/TPO - 17 Baldwin's Place

TPO application to Fell 1 Beech

15/503716/FULL – 36 West Street

Two storey rear infill extension

15/503874/FULL – 19 Quested Way

Front porch

14/504218/FULL/RARE - The Mellows, Marley Road

Additional mobile home and day room and demolition of former piggeries

15/502910/FULL – A20 Northside, Ashford Road

Removal of conditions 6 & 7 of planning permission 11/2154 (Application for the erection of 10 houses with access road and parking facilities (revision to the design of approved application MA/06/2057)

## 5.3 Planning Decisions - Applications Withdrawn

MA/14/0208 - Tongs Meadow, West Street

Erection of 105 dwellings with area of public open space, associated landscaping, provision of new access from West Street and associated works

## 5.4 Neighbourhood Planning - Cllr Chinnery

- Rural Service Centre (RSC) Status Designation - Cllr Chinnery

## 6. Environmental

6.1 Recommendations from the Environmental Committee

6.2 Other environmental issues

6.3 Flytipping on the Booth Field - Cllr Allwood

## 7. Finance

### Balance at bank

Current account	(as at 30 <sup>th</sup> June 2015)	£ 2,500.00
Business Reserve Account	(as at 30 <sup>th</sup> June 2015)	£99,272.29

### Unpaid invoices

Village Hall Trust loan repayment	2014/15	£3,808.00
	2015/16	£3,808.00

*Ground rent invoices for neither year have been received, so to offset these, we are expecting invoices to the value of £5,800. Similarly, we have yet to receive any invoices for room or hall hire since September last year.*

### Other Finance Matters

Income and Expenditure spreadsheets to date

Minutes of F&GP - July 2015 (*previously circulated*)  
recommendations including

- consideration of new accounts format - attached
- Cllr Trussler to approach CDF re grants

Approval to pay invoices from

Cllr J Sams - contracted as playscheme leader

Heber Horticultural Services - open spaces contract

*(Both because the usual variety of councillor signatures is currently unavailable)*

Approval to sign cheque for Miss L Sams (Playscheme Staff Member)

*(Because the usual variety of councillor signatures is currently unavailable)*

## 8. Youth Provisions

8.1 Remix

8.2 Playscheme

## 9. Harrietsham Primary School - Cllr Chinnery

## 10. A20 Crossing at Holm Mill Lane - Cllr Przystupa

11. Use of the Glebe Field by the Rotary Club for the North Downs Walk 2016 - *Cllr Allwood*
12. The Glebe Field - *Cllr T Sams*
13. Lenham Parish Council - *Cllr Chinnery*
14. Communications Strategy - *Cllr Przystupa*
15. Creation of a Register of Village Volunteers - *Cllr Chinnery*
16. Teers Meadow - *Cllrs J Sams & Morris*
17. Booth & Baldwin Trust Representative - *Cllr Allwood*
18. KALC Parish Motion - *Cllr Allwood*
19. Charity Committee Outstanding Work - *Cllr Morris*
20. Correspondence
21. Future Events
22. Items for Future Consideration
  - 'Away Day' Meeting for Councillors - *Cllr Morris*
23. Date of next meeting - Wednesday 30<sup>th</sup> September at 7.30pm, in the Booth Hall  
*(Possible Meeting in August to be confirmed at the July Meeting)*