

# HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on **Wednesday 27<sup>th</sup> September 2023** in the **Booth Hall** at **7.30pm**

*Amanda Broadhurst*  
**Mrs A Broadhurst**  
**Parish Clerk**

Public Discussion

## AGENDA

1. Present
2. Apologies for absence
3. Minutes of the last meeting  
Parish Council Meeting 26<sup>th</sup> July 2023
4. Declaration of Interests
  - Changes to the Register of Interests
  - Declarations of Pecuniary Interest
  - Requests for Dispensation

### 5. Planning

#### 5.1 Planning Decisions - Outstanding with MBC

23/502438/FULL - Pilgrims Lodge, Stede Hill

Conversion of garage to annex ancillary to the main dwelling. (Resubmission of 22/504464/FULL)

*HPC Recommendation: **No objection***

23/503356/TPOA - Rivendell, Ashford Road

Tree Preservation Order Application: Reduce by 2m G1-2 Lime trees that overhang the driveway. Lime trees are approximately 80ft tall and after cutting will have a spread of 38ft diameter. Deadwood all other trees in groups G2, G3, T2 and T3, where necessary. Trim T2 - 25mm branches that overhang fence at low level

*HPC Recommendation: **Approval***

23/503697/FULL - The Tynning, Marley Road

Change of use of area of paddock to residential garden; erection of 2no. residential outbuildings and the construction of an access track/driveway to existing residential premises (Retrospective)

*HPC Recommendation: **Approval***

#### 5.2 Planning Decisions - Applications Approved

23/502297/FULL - 15 Mercer Drive

Erection of a single storey rear extension and relocation of existing conservatory. (Resubmission of 23/501016/FULL)

23/503112/TPOA - Pilgrims Court, Stede Hill

TPO application to crown reduce one Sycamore tree to height of 15m, and reduce radial spread on north and west side to 5m

23/502814/FULL - 8 Southfields Way

Erection of a rear conservatory

23/502606/TPOA - Booth Playing Field, Church Road (*Split - Approved/Lesser Works*)

Tree Preservation Order application: Group 1 comprising 2 Corsican Pines - Remove fractured hanging limb at 8m, Remove major dead wood over phone line at 10m. T5 Beech - Prune back from ground level to 10m, removing 1m from crown radius. T6 - Sycamore - Prune back from ground level to 10m, removing 1m from crown radius. T17 - Lime - Crown lift first crown break by up to 3.5, from above ground level. Remove major dead wood from crown above 70mm in diameter. Crown thin to allow more light and reduce sail effect removing branches less than 40mm in diameter (ensuring that the current structure and shape of the tree is not affected)

#### 5.3 Planning Decisions - Applications Refused

23/502537/FULL - Woodlands, Church Road

Creation of new access and dropped kerb to existing driveway

#### 5.4 Other Planning Matters

- MBC Local Plan Update - *Cllr Powell*

## **6. Environmental**

**6.1** Minutes of the Environmental Meeting held on 17<sup>th</sup> July 2023 (Deferred from July)

### **6.2 Other Environmental Matters**

- Annual Charge for Allotments to be Agreed for 2023-2024 - *Amenity Manager/Clerk*
- Rubbish Bin near to Fairbourne Lane end of Saxon Place Land - *Cllr T Sams*
- Traveller Encampment Policy - *Cllr T Sams*
- New Burial Ground - *Clerk*
- Woodlands Walk Gate - *Cllr T Griffiths*

## **7. Finance**

**7.1** Income & Expenditure Spreadsheets (to follow)

**7.2** Minutes of the F&GP Meeting held on 13<sup>th</sup> July 2023 (Deferred from July)

### **7.3 Other Financial Matters**

**8. Highways - To receive a report - *Highways Group***

- Highways Improvement Plan Update - *Cllr T Sams/Clerk*

**9. Santa's Grotto - *Cllr Griffiths***

**10. 80<sup>th</sup> Anniversary of D-Day - *Clerk***

**11. Poppy Display 2023 - *Clerk***

**12. Policy for Parking on the Glebe Field - *Clerk***

**13. HugoFox Website - *Clerk***

**14. Community Warden Consultation - *Clerk***

**15. Parish Charter - *Clerk***

**16. New Street Name (Old School Site) - *Clerk***

**17. Use of the New Burial Ground by RBLI for The Great Tommy Sleep Out - *Clerk***

**18. Future Events**

**19. Administration Matter - *Clerk***

**20. Items for Future Consideration**

**21. Date of Next Meeting - Wednesday 25<sup>th</sup> October at 7.30pm in the Booth Hall**