

## Harrietsham Parish Council Environmental Committee

Minutes of the Environmental Committee Meeting held on Thursday 23<sup>rd</sup> July 2015 in the Parish Office Committee Office starting 7:30pm

1. Present: Cllr Glenda Dean, Cllr Ken Kay, Cllr Michael Williams, Co Opt, Sharon Amos  
  
Apologies: Cllr Paul Milton. No members of the Public.
2. The minutes of the previous meeting were not signed due to the New Council being elected.
3. Matters arising:  
All items were on the agenda.
4. Declarations of Interests declared  
Cllr Dean: Pecuniary interest in Agenda Item 8.1 (Woodlands Walk) as she lives overlooking the same lake, so elected to offer information but not take part in any vote.
5. Allotments
  - 5.1 Asbestos on allotment. Recommended for removal. Parish Clerk Amanda Broadhurst to advise registered companies regarding quotations / cost and this will be followed up by Cllr Kay. Proposed by Cllr Kay and seconded by Cllr Dean. All in favour.
6. Review of Amenities Contracts
  - 6.1 Contracts 1-6  
Current contract expires April 2016. Contracts were discussed at length where it was recommended to pull all six contracts under one. This would simplify costs and general governance.
  - 6.2 Contract 7 (Hedge cutting)  
Decision taken to leave the current contact as is.
- 7 Woodlands Walk
  - 7.1 Tree Safety Inspection  
Woodlands Walk safety inspection requires further investigation regarding detail of works. Report states 5 trees with TPO with no reference to Pilgrims Lakes. Tree officer from MBC to be contacted to arrange meeting to discuss. Proposed by Cllr Kay, seconded by Cllr Williams. All in favour.
  - 7.2 The fallen tree opposite the property of Cllr Trussler which now resides in the lake is dead. This had been agreed to be removed for health and safety reasons with the previous Environmental Committee. Work will be carried out in the Autumn once quotes have been received and agreed upon. Proposed by Cllr Kay, seconded by Cllr Williams.
- 8 Lake and stream Management  
Previous clearance took place on the 6<sup>th</sup> February 2015. Environmental Committee will review the Amenity contract that expires in 2016 and ensure they comply. Findings will be issued on 17<sup>th</sup> September 2015. Report to be completed by Cllr Kay and Sharon Amos. Dialogue to be opened up between interested parties including

Hadlow College to spread any possible costs. Proposed Cllr Dean, seconded Cllr Kay.  
All in favour.

9 Items for discussions at the next Meeting

- Cllr Amanda Chinnery will speak to Amanda Broadhurst regarding local advertising for volunteer skill sets that could benefit the Parish.
- The Environmental Committee would like to thank those who were committed to help clear the overgrown church yard.
- West Street Hedge requires cutting back. The owner of Tongs Meadow has been informed twice and will result in Highways cutting the said hedge and charging the owner.

10 Meeting closed at 9pm. Date of next meeting – 17<sup>th</sup> September 2015