

**Harrietsham Parish Council**  
**Finance and General Purposes Committee**  
**Minutes of meeting held on Thursday 14th July 2022 at 7:30pm**

1. **Present:** Cllrs Dean (chairman), T Sams, Stanley, and M Cuerden (RFO/Amenity Manager) and visiting Cllr Luck. Apologies: Cllrs Days and Roots Members of the public: None
2. **Disclosures:** None
3. **Minutes of the last meeting** (21st April 2022) were approved at the subsequent Council meeting. A further copy was signed at this meeting for F&GP records.
4. **Review of Accounts:** Using the projector and screen, the RFO went through both income and expenditure spreadsheets column by column, answering questions as they arose. In summary, it was agreed that the year was progressing as expected, and everything seemed to be on track.
5. **Confirmation of Bank Balances:** The RFO then went on to the Bank Reconciliation sheet, and the Chair compared the figures with the bank statements, satisfying herself that the figures were accurate.
6. **Teers Meadow:** The RFO explained that we are now entering the last part of the project, so thought a review of the numbers would be useful. He went through the spreadsheet, showing both year-to-date income / expenditure and the projected expenditure for planned activities, answering questions as they arose. It was agreed that all seemed to be going well, with the project on track to meet budget.
7. **East Street traffice survey:** Item deferred to next meeting.
8. **Date of next meeting** –Thursday 10th November 2022 at 7:30pm.

Meeting closed at 8:05pm.