

**Harrietsham Parish Council**  
**Finance and General Purposes Committee**  
**Minutes of meeting held on Friday 12th July 2019 at 1:30pm**

1. **Present:** Cllrs Dean (chairman), Foster, Roots, Stanley, and M Cuerden (RFO/Amenity Manager)

Apologies: Cllr T Sams

Members of the public: None

2. **Disclosures:** None.

3. **Minutes of the last meeting** (18th April 2019) were been approved at the subsequent Council meeting. A further copy was signed at this meeting for F&GP records.

4. **Review of Accounts.** The RFO went through the figures year-to-date, discussing and answering questions on each column in turn. The conclusion was that income and expenditure is broadly in line with what we would expect at this point in the year. He noted that a new fund had been created for Tears Meadow, with a council contribution of £5000 (moved from the General Fund) to add to the grant money received.

The chairman compared the June bank statements to the totals shown on the bank reconciliation, and agreed that all tallied.

5. **Medical Centre Lease:** The RFO reviewed the current situation. Basically, after much discussion, we now have an agreed lease, and we are moving towards getting it all signed off. The VHT need to sign a document from the solicitors confirming that they have delegated signing authority to their chairman and vice-chairman, and then we can get all the documents signed – and start thinking about the extension.....

6. **Percy the Pilgrim:** The matter had been previously considered by the Environmental Committee, and this meeting concurred with their conclusion that the work should be done.

7. **Allotments:** The Environmental Committee had referred their deliberations to F&GP for their view. On the rent increase of +£2 per annum, F&GP concurred with their view. On the new allotments, after some deliberation, it was agreed to **Recommend to Council** that the holders be offered a two-year lease for £17 – in other words, either half-price, or a first year rent-free, however they wished to look at it – plus (subject to MBC's costing) free water for the first year, after which they would have to pay their own. It was also agreed that an allotment association would be desirable, but we should look at it once the new allotments are up and running.

8. **Date of next meeting** – Thursday 14th November 2019, at 1:30pm in the Parish Office.

Meeting closed at 2:30pm.