

# Harrietsham Parish Council

## Finance and General Purposes Committee

The next meeting of the above Committee will be held at  
**1:30pm on Thursday 16<sup>th</sup> January 2020**  
in the Parish Office

### Agenda:

1. Present and Apologies for Absence
2. Declarations of Interest
3. Minutes of the last meeting (Tuesday 12<sup>th</sup> November 2019)
4. Review of accounts 2019/20 to date  
including Chairman's confirmation of bank balances
5. Proposed procurement items:
  - a. Projector for meeting room
  - b. New bench in Garden of Remembrance
6. Confirmation of items ready for audit:
  - a. Standing Orders
  - b. Finance Regulations (Nov 2019)
  - c. Risk Assessments (April 2019)
  - d. Investment Policy (April 2019)
  - e. Asset Register
7. Budget for 2020/21
8. Date of next meeting – Thursday 16<sup>th</sup> April 2020 at 1:30pm