

Harrietsham Parish Council

Minutes of the Parish Council Meeting held on Wednesday 24th April 2019 at 7.00pm in St John the Baptist Church.

The Chairman welcomed all present and stated that, as this is a shorter meeting due to the Annual Parish Meeting commencing at 8.00pm, there would be public discussion at the end, if time allowed.

1. Present

Cllr E Powell, Cllr G Dean, Cllr J Sams, Cllr F Stanley, Cllr T Griffiths, Cllr C Roots, Cllr V Foster, RFO Mr M Cuerden, Community Warden Martin Sherwood and the Clerk Mrs A Broadhurst.
11 Members of the Public

2. Apologies for absence

Cllr J Moore, Cllr T Sams, PCSO John Boyd, Kent County Cllr S Prendergast, Lenham Representative Cllr B Ryan

3. Minutes of the last meeting

Parish Council Meeting 27th March 2019 - The minutes were proposed as accurate by Cllr Dean, seconded by Cllr Roots; with six in favour and one abstention.

4. Disclosures and confidential items

Changes to the Register of Interests

No changes were submitted.

Declarations of Pecuniary Interests

There were no declarations.

Requests for Dispensation

No requests were submitted.

5. Planning

- 5.1 The current planning applications were noted.
- 5.2 The approved planning applications were noted.
- 5.3 The refused planning applications were noted.
- 5.4 Other Planning Matters:

The Clerk stated that there was a planning application to be discussed by the Planning Committee and, after brief discussion, it was agreed that Councillors would meet on Wednesday 1st May. The Clerk added that she would confirm the details via email.

ACTION: Clerk

It was noted that 18/506223 (Parkwood House) is due to be heard by the MBC Planning Committee on the 25th April.

6. Environmental

6.1 Recommendations from the Environmental Committee: (No recommendations)

6.2 Other Environmental Matters:

- Christmas Tree to be planted on the Village Green: This item was deferred as Cllr T Sams had given apologies.
- Hanging Basket Competition: Cllr Dean reported that she would like to see the competition continue but that a new judge needs to be found. After brief discussion it was agreed that this should be investigated further and discussed at the May meeting.

7. Finance

- 7.1 The 2018/2019 Accounts were proposed as accurate by Cllr J Sams and seconded by Cllr Stanley; with all in favour.
- 7.2 The Income/expenditure finance sheets were proposed as accurate by Cllr Griffiths and seconded by Cllr Roots, with all in favour.
- 7.3 Minutes of the F&GP Meeting held on 18th April 2019: This were proposed as accurate by Cllr Roots and seconded by Cllr Dean, with three in favour (Councillors present at the meeting)
- 7.4 Recommendations from the F&GP Meeting:
 - To adopt the reviewed Financial Regulations: It was proposed by Cllr J Sams and seconded by Cllr Stanley; with all in favour.
 - To adopt the reviewed Risk Assessments: This was proposed by Cllr Roots and seconded by Cllr Griffiths; with all in favour.
 - To adopt the Investment Policy for 2019/2020: This was proposed by Cllr J Sams, seconded by Cllr Dean; with all in favour.

- For the Chairman to sign the Corporate Governance Questionnaire: It was proposed by Cllr Stanley and seconded by Cllr Dean that the form be signed by the Chairman. This was agreed by all present.
- To approve the Part II Closed Session (Confidential) recommendation: It was proposed by Cllr J Sams and seconded by Cllr Foster to approve the recommendation. This was agreed by all present.

7.5 Other Financial Matters:

There were no other matters to discuss.

8. Highways

- 8.1 Highways Issues: It was noted that there is a highways update in the Annual Meeting booklet. Cllr J Sams, in her role as Borough Councillor, has arranged a meeting on Friday with Steve Henson, who is overseeing the A20 Improvement Scheme, to discuss some snagging. It was noted that s106 money will be available from the Mayfield Nursery site, when the development has progressed.
- 8.2 Church Road Footpath: This item was deferred.

9. Lenham Parish Council

Cllr Dean had previously circulated a report to all Councillors. The Lenham NHP was discussed and the A20 road markings were mentioned. KCC Youth Services attended the meeting as they are hoping to set up a Youth Club in the village. There had been a discussion with them to see if they could attend a future Harrietsham meeting.

10. KALC Annual Membership Renewal

The Clerk reported that the KALC annual membership renewal is due at a cost of £903.02 (£752.52 + vat). Cllr J Sams proposed that the membership be renewed, this was seconded by Cllr Foster; with all in favour.

11. Action with Communities in Rural Kent (ACRK) Annual Membership Renewal

The Clerk reported that the ACRK annual membership renewal is due at a cost of £70.00. Cllr Dean proposed that the membership be renewed, this was seconded by Cllr Foster; with all in favour.

12. Future Events

5th May - Bluebell Walk
 8th May - VHT AGM
 19th May - Harrietsham Primary School's Fair
 2nd June - The Big Lunch
 9th June - North Down's Walk

13. Items for Future Consideration

Big Lunch - Cllr J Sams
 Surgery Lease - Cllr Roots. The Clerk stated that this could not be added to the agenda at present, as there are issues being investigated with solicitors currently. Cllr Roots stated that there is s106 money that is due to run out and the Clerk stated that, as only 3 lots of s106 can be used for any expansion project, it would be better to use the s106 from larger developments. Cllr Roots asked that this be added to the agenda in the future.

14. Date of next meeting

Full Parish Council Meeting - **Wednesday 15th May 2019 from 7.30pm** in the Booth Hall

With no further matters to discuss the meeting was closed at 7.17pm.

Public Discussion:

Pilgrims Retreat and the Village Hall AGM were both mentioned during the public session.